

February 23, 2010



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GIPAW is seeking your participation at the **2010 GIPAW Annual Conference**. At last year's conference, Information Processing professionals from many local governments and state agencies attended and more than 40 vendors participated.

The 2010 conference will be held May 19th, 20th, and 21st at the Hotel Mead and Conference Center in Wisconsin Rapids, Wisconsin. Vendor participation is being solicited for the **Vendor Show** scheduled for **May 19th and 20th**. The **registration deadline** is Monday, **May 3rd**.

Similar to past years, the vendor area will be available for booth setup beginning at 9:00 am Wednesday, May 19th and will open to conference attendees at 2:00 pm. It will be closed prior to dinner to allow the area to be secured. Vendors are invited to join us for dinner but must **purchase dinner tickets** to do so.

On Thursday, May 20th, the vendor area will open at 8:00 am. The vendor area will be open throughout the morning with no conference sessions scheduled from 8:00 to 9:00 and from 11:15 to noon. The vendor area will close at noon and vendors are encouraged to join the members for lunch. During the meal, there will be an opportunity for vendors to hold drawings or award prizes in front of the group. At the conclusion of the drawings, the GIPAW business meeting will begin and vendors can begin taking down their booths. As a participating vendor, a short biography of your company and its products or services will be distributed to all attendees and posted on the GIPAW website.

The cost of the booth remains \$400. This includes a table, chairs, standard electricity (120v/15a), wireless Internet access and two meal tickets for Thursday's lunch. Dinner tickets for Wednesday evening are not included with the booth but are available for \$40 each and must be ordered at least a week prior to the conference. Additional lunch tickets are available for \$20 each. The vendor area will also include a cash bar and hors d'oeuvres on Wednesday evening compliments of the vendor fee. If your company is unable to attend the conference but would still like to participate, several break sponsorships are available for \$100 each.

There are two rooms adjacent to the conference sessions that will be available for vendor sessions on Thursday afternoon; six slots are available. If you are interested in presenting a vendor session, a description must be provided and registration must be complete by **March 12th**. The GIPAW Board will decide which sessions will be presented at its March 19th meeting.

More details regarding the vendor show, including the vendor registration form, will be posted on the GIPAW website at: <http://www.gipaw.org/> as they become available. If you are interested in participating in the vendor show, please complete a registration form making sure to include details of any pop-up booth you plan to use. Send your check payable to GIPAW Annual Conference to:

Dave Hayden  
GIPAW Annual Conference  
721 Oxford Avenue  
Eau Claire, WI 54703

Vendor booths will be limited to 40. The first 30 vendors to pay reservation fees will be admitted. The last 10 booths will be filled at the discretion of the GIPAW Board. If you have any questions please feel free to contact Dave Hayden at (715) 839-4841 or via email at [dave.hayden@co.eau-claire.wi.us](mailto:dave.hayden@co.eau-claire.wi.us).

Mike McGinnis will again be coordinating a **GIPAW Golf Outing** just prior to the opening of the annual conference. For golf outing reservations or sponsorships, contact Mike directly at (262) 335-4486 or via email at [mike.mcginis@co.washington.wi.us](mailto:mike.mcginis@co.washington.wi.us).

Thank you - Dave Hayden  
GIPAW Conference Committee