

Wednesday, August 8, 2007

GIPAW BOD Meeting LL43

9:15 AM

Present: Lynn, Mark, Jim, Dave H, Patty, Howard and Tim  
Phone: Al, Todd, Joe and Bernie (Al set up the Bridge)

Approve minutes Jim and Mark = Unanimous

Treasury Report - Al Mundt End of July balance: 28,532.43

Tax Exempt status was approved

Fill out long form or short form - Form 990-EZ – Al got accountant to set up tax preparation

\$1000 for tax preparation – Form 990-EZ (short form)

- Voted over email on August 7<sup>th</sup>, 2007 – unanimous

Tax preparer will create a tax-prep model for now and future use

Review annual to see if we need professional services on an annual basis

Al to look at checking account into interest bearing account –

Re-Address after 2006 Taxes are completed and submitted

Discussions ensued on creating some short-termed CDs

Lynn suggested Al get information on the bank options – bring to November meeting

Motion to approve treasurer's report: Todd Second: Joe - Unanimous

Al updated board on our insurance status and asked for a requisite- Officers, Directors, and General Liability Quote - hope to bring data to September Meeting – We will meet September 21<sup>st</sup>

Al will ask about Event Insurance – Lynn will also look at this aspect of insurance

Agenda Item for Insurance Issues - September Meeting

At annual meeting we show members how to see their account information – GIPAW – Member Finances - We should flash it at the fall conference - Tout our web site

Howard - TLC Report - June Meeting – oversight committee on I.T. problems

Use more off the shelf apps - Recommendation by oversight committee in August

I.T. gets blame for project, but the sponsoring departments should take ownership

Todd to include Howard's reports in minutes of this meeting –

A study was performed to see what went wrong and how to avoid this in the future

June also cover procurement items of computers, laptops, and tablet PCs

Wireless contract is not ratified - try to come back in October to see what the status is

Co-Location Services July 07 – to June of 08 - Rates not set – available to state agencies and local government – cannot reach through <https://> site

IT Strategic Plan for 2008 is out – sent to all BOD

Specifications for Bid PCs - sent to all BOD - will be awarded in October

Group is meeting on August 9, 2007 – Send comments about specs to Howard

No new news on Microsoft Lawsuit - this was up to individual entities

Asked Bernie to join via phone and give state's DEG news - phone number: 608 267-0622

DEG Report: Will Oscar come to Fall Conference – conflict with other meetings

Oscar does not know if he can be available to fall conference – no confirmed answer

Bernie will be at the Fall Conference – Friday morning – Bernie will work with Howard on presenting

Bernie will give updates on what's happening at the state – Al enquired on Public Records Board issues

Bernie was asked to give update on Public Records / Email Retention / open records liability

Members are interested in any Standards in Open Records versus Records Retention / Email Archiving

Mike Lessman - CSO at the State or Dept of Admin is willing to talk to GIPAW members

Jim suggested using the information from Howard's TLC report – SVRS state voter registration services

## Annual Conference Information

Lynn says vendors are not getting committed to fall attendance

Lynn and David will devise a communiqué to vendors on what we want to do, and have them commit to a schedule and content for presentations / demos -- Dave suggested a preliminary meeting / conversation on setting up training booths or scheduling time to show what you have to offer.

We want to have vendors be more interactive – let members try the vendor products and try their products on site - member can demo products while at the vendor booth – Mark gave examples of other shows and how they allowed demos to be presented – set up time schedules to allow members (like a show at a fair)

Mark discussed on the process of setting up the food. Main issue with food is how much to order.. Lunch is always something simple. Mark orders all the food.

September 29<sup>th</sup> is the deadline for registrations – but we do accept registration at the door.

Todd will be sitting at the Registration Table and hand out tickets. Photos will be taken

Todd will talk with AI to get all lanyards, pens, name tag sleeves to the convention

Todd will bring the WTCS Scholarship information to Sept 21 meeting

Speakers firmed up by Sept 21

Lynn Patty – Agenda by Sept 21 - Lynn has template - By August 28<sup>th</sup>

Mark sent to Lynn

Bring stories about how people ask for too much too soon – How do you handle stress and communicate on-going costs – Round Table

- Talk about what I.T. should responsible for in the Law Enforcement equipment and technology
- Does I.T. have the courage to say NO and communicate the ramification of saying YES

Agenda out by August 28<sup>th</sup>

Interoperability Grant – due by August 28<sup>th</sup>?

Done at Noon - on Friday

Actively recruit members for BOD – Agenda item for Sept 21 meeting

Next Meeting: September 21, 2007 if needed - Waupaca  
Lunch at the Harbor – Boat Ride

Adjourn NOON  
Jim Mark Unanimous