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**To:** GIPAW Membership  
**Date:** Friday, February 23, 2007  
**Re:** GIPAW BOD Meeting Minutes

**OFFICERS:**

Chairperson;  
Joe Sommers 2007  
City of Muskego  
(262) 679-4150  
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Vice Chairperson:  
Tim Ullman 2008  
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Treasurer: 2008  
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Secretary:  
Todd Demers 2007  
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**BOARD MEMBERS:**

Howard Mezera 2006  
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Bob Reath 2008  
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Mark Beveridge 2006  
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A meeting of the Governmental Information Processing Association of Wisconsin Board of Directors was held on February 23, 2007. The meeting was held at the Waupaca County Courthouse Building.

**BOD MEMBERS PRESENT:**

Allen Mundt	Tim Ullman	Jim Pike	Lynne Grube
Todd Demers	Bob Reath	Patty Francour	

**BOD MEMBERS ABSENT:**

Joe Sommers Mark Beveridge

**CALL TO ORDER:**

10:10AM by Patty Francour, Vice-Chair

**APPROVE MINUTES:**

Motion to approve Minutes – Jim -- Second by Al -- Unanimous

**TREASURER’S REPORT:**

Al submitted report for review and discussed board expenses. Al also suggested that other Board members look at the financials as a cross-check for accuracy. Motion by Bob to accept Treasurer’s report – Second by Jim -- Unanimous

**APRIL 18-19<sup>TH</sup> SPRING GENERAL MEETING:**

Lynn presented information about the TWO (2) Day General Meeting set for April 18<sup>th</sup> & 19<sup>th</sup>, held at the Best Western Grand Seasons Motel in Waupaca, Wisconsin

- The theme for the Spring Meeting is Microsoft’s new technologies and products
- Discussed the line-up for presenters and topics, surrounding product, implementation, licensing and training
- Spring Meeting to start on Wednesday, April 18<sup>th</sup>, at 4PM
- Todd agreed to manage the Registration Table
- Per the Agenda the Round Table will present training opportunities for Microsoft technologies
- Lynn will publish the Spring Meeting Agenda by March 9<sup>th</sup>
- Al will publish the Spring Meeting Agenda on the GIPAW ListServ

**TAX EXEMPT STATUS:**

Al distributed a hand out document on the topic of the Exempt Status for GIPAW. The document outlined steps in becoming compliant to the rules governing exempt status. Al suggested we keep our fiscal year consistent with the calendar year. The cost to filing all the necessary forms is \$750.

Motion by Al to pay the \$750 filing fee and keep our fiscal calendar consistent with Calendar Year -- Second by Jim -- Unanimous

**WISCONSIN COUNTIES ASSOCIATION OPPORTUNITIES:**

Lynn had conversation with members of Wisconsin Counties Association (WCA) and shared her findings with the Board.

- WCA offers insurance to entities such as GIPAW (Liability and Personal Injury) Al will get quotes on insurance opportunities.

- WCA offers cross-promotional advertising in their newsletters. Lynn will research what opportunities will come with advertising in the WCA Newsletters.
- WCA offers some volume pricing on purchases. Lynn suggested we invest time in Competitive Shopping.
- WCA offers "Conferences under one roof" -- a collaboration of several associations sharing a conference, in one place at one time. The GIPAW Board of Directors declined the "Conference under one roof" offerings.
- More information will be brought back to the March 16<sup>th</sup> GIPAW BOD Meeting

### **NEW WEBSITE :**

Overall, the new website is getting Good Reviews: <http://www.gipaw.gov/> .. Tim reported that the Members Area works. Members must have their 2007 Member Dues paid by April 1, 2007 or before they can access the web site's members area. Tim also handed out security access information to board members and gave a small demonstration. Al will put out a reminder about member dues on GIPAW's ListServ.

The question was brought up about the option of setting up a Credit Card Transaction Site. Board feels this would not fit well for the size of the organization.

Another suggestion was to POST JOB OFFERINGS in the Member's area of the new GIPAW Website. If you have job openings, send that information to Jim for publishing.

### **DEG / TLC REPORT:**

Howard contacted Patty and stated that the TLC meeting was cancelled for February. Bernie Mrazik gave DEG report. New CIO and Secretary of Administration, Oskar Anderson will start on Monday, March 5, 2007. Bernie agreed to promote the relationship between GIPAW and the State of Wisconsin to the new CIO. He will send Lynn the CIO's contact information.

Lynn agreed to send letter to new CIO, introducing GIPAW and congratulating him on his new appointment. GIPAW contact information will also be sent out to new CIO.

### **REVIEW CURRENT MEMBERSHIP LIST:**

Much of this discussion was recorded under Website topic. Tim did state that only ten (10) members have paid their 2007 member dues. Any member that has not paid their dues by April 1, 2007, will not have access to the GIPAW Member's area. Todd will continue to enter member registrations as they come in.

### **SURVEY UPDATE:**

Joe was not present at meeting, but forwarded some information to Lynn on topics for Survey Site. This will be addressed more at the March 16<sup>th</sup> GIPAW BOD meeting. The committee agrees to continue using the Survey Monkey for \$200 per year. The surveys will be finalized and published on GIPAW's website by March 16<sup>th</sup>.

### **OLD BUSINESS:**

Annual Conference – Mark was not present - tabled until March 16<sup>th</sup> meeting  
Scholarship for Wisconsin Technical College System (WTCS)

- Todd submitted a copy of the first draft of the GIPAW Scholarship. Joe has sent Todd an email message with the recommendation to reduce the GPA requirement from 3.5 to 3.0. Committee agreed.
- Todd recommended to move forward with the GIPAW Scholarship to students in the Information Technology fields of study, while enrolled in WTCS schools, and as amended to the 3.0GPA -- Motion by Jim -- Second by Patty -- Unanimous

### **NEW BUSINESS:**

Topics for the March 16<sup>th</sup> Meeting:

- Lynn brought up the topic of establishing Roles and Responsibilities of the GIPAW BOD members during meetings and conferences
- Al brought up the topic of considering to buying money market Certificates of Deposit (CDs) as a way of increasing revenue for GIPAW

Lynn submitted expenses associated with dissemination of GIPAW Welcome Letter and member information for reimbursement. Motion by Todd to reimburse Lynn for her expenses -- Second by Al -- Unanimous

### **NEXT MEETINGS**

Board of Director's meeting March 16, 2007 in Waupaca – 10AM

### **ADJOURN**

Motion by Jim to adjourn

Second by Tim -- Unanimous - 1:15PM