



TO: GIPAW MEMBERSHIP

DATE: 3/6/2006

RE: 2/24/2006 BOD Meeting Minutes

A meeting of the Governmental Information Processing Association of Wisconsin Board of Directors was held on 2/24/2006. The meeting was held at the Waupaca County Courthouse Building.

OFFICERS:

Chairperson:

Joe Sommers 2007
City of Muskego
(262) 679-4150
jsommers@ci.muskego.wi.us

Vice Chairperson:

Tim Ullman 2008
Door County
(920) 746-2304
tullman@co.door.wi.us

Treasurer:

Marie Panko 2007
City of Wisconsin Rapids
(715) 421-8222
mpanko@wirapids.org

Secretary:

Todd Demers 2007
Polk County
(715) 485-9220
toddd@co.polk.wi.us

BOARD MEMBERS:

Sue Schaefer 2008
City of New Berlin
(262) 797-2440
sschaefer@newberlin.org

Howard Mezera 2006
Calumet County
(920) 849-1456
howard@co.calumet.wi.us

Mark Beveridge 2006
City of Fond du Lac
(920) 322-3602
mbeveridge@ci.fond-du-lac.wi.us

Mike McGinnis 2006
Washington County
(262) 335-4486
mike.mcginis@co.washington.wi.us

Allen Mundt 2008
Waukesha County
(262) 970-4757
amundt@waukeshacounty.gov

BOD MEMBERS PRESENT:

Joe Sommers Tim Ullman Mike McGinnis Sue Schaefer
Mark Beveridge Todd Demers Howard Mezera

BOD MEMBERS ABSENT:

Al Mundt Marie Panko

CALL TO ORDER:

10:04 am by Mr. Joe Sommers, Chairman

PREVIOUS MINUTES APPROVAL/AMENDMENTS:

Motion to approve previous meetings minutes

- Corrections were made as follows:
 - o Berbee will come before the July Workshop
 - o We have no vendor coming before the April 20th Workshop
 - o The Internet Service Provider we are considering for the remake our GIPAW website is named WISNET, not WISCNET
 - o The Survey Review pages will not work if you DELETE the cookies, so do not DELETE the cookies before or after the survey is taken

Motion to approve previous meetings minutes as amended

Motion by: Mike McGinnis
Second by: Mark Beveridge
Approval: Unanimous

APPROVE/AMEND AGENDA:

Motion to approve the Agenda.

Motion by: Howard Mezera
Second by: Sue Schaefer
Approval: Unanimous

TREASURERS REPORT:

Motion to approve the Treasurer's Report: No Treasurer Report – Marie absent

Motion by:
Second by:
Approval:

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DISCUSS APRIL 20 // JULY 19-20 GENERAL MEETINGS:

- There will be no afternoon vendor presentation on Wednesday, April 19th, 2006 (The day before the General Meeting). However, people are welcomed to come in and get settled on April 19th and prepare for the next day's events.
- Joe stated that SBC's John Bolgen emailed and said he would speak at April 20th General Meeting. However, a confirmation is still needed. Joe will get the confirmation for the 9:00 – 10:15AM session from John.
- Mike stated that he received confirmation from Cory Michal, of Exceed Security Systems. Exceed Security System are planning to present on April 20th, during the 10:30 – Noon session
- Sue stated that NetSolutions Corporation of Milwaukee is interested in presenting at the General Meeting
- Members of the BOD asked Joe to confirm SBC as the first speaker and Joe agreed
- State will present current issues during the afternoon sessions – topics to include State Voter Registration System (SVRS), email archiving at the state level, and the BadgerNet project
- Mark Delaski emailed that he was unable to update the minutes of the January meeting because of his workload. He further stated that his workload and reduced staff will make it highly unlikely that he will be able to keep our web site updated for the next few months.
- It was suggested that the GIPAW Members submit a topic of interest or for discussion, during the April General Meeting, before they go up to eat

REVIEW OF THE 2006 ANNUAL FALL CONFERENCE:

- The 2006 Annual Fall Conference is being hosted at the Hotel Mead in Wisconsin Rapids. The dates for the conference are Wednesday through Friday, October 4 – 6th, 2006. The overall theme for 2006 was focused on security and the many facets to consider, as we work to protect our information system and data.
- Dave Hayden states that an FBI agent, name James Finch has expressed interest in speaking at the fall conference. Joe agreed to extend a formal invite for this speaker. Joe and Dave will coordinate this effort.
- Joe stated that Greg Lidell, of the Great Lakes Tribunal will give an update on the BadgerNet Convergent Network (BCN) project as well

DEG / TLC REPORT:

Report given by Bernie Mrazik from the State.

- Everyone seems busy, but fairly quiet at the state level
- The new Data Center is nearly ready be occupied – Moving into the building between April and September
- State's email is moving onto the Oracle platform – DOA will pilot the program change -- Oracle was nearly 13 million cheaper than the next nearest quote
- IronPort Spam Filter is being used in Madison and seems to work OK

Howard attended the TLC meeting in Madison and reported the following

- The new Data Center added / leased 37,000 sq feet for the new Print Center
- The BCN project has been slowed in progress, due to connections issues
- The 2-Year IT Strategic Planning for State agencies are due by March 6, 2006
- EHealth Board is being set up by the Governor, for the purpose of exchanging electronic health records. The Board was created by executive order in November and will develop a strategic plan for the statewide adoption and exchange of electronic health records in 5 years.

WEBSITE UPDATES:

- Mark stated that Wisnet has accepted the task up of setting up the new GIPAW Website for the proposed fee of \$2,000. Further, Mark has already moved ahead with a conceptual design and is working with Wisnet, which was approved by the BOD at the January meeting.
- Hosting our new GIPAW website will cost approximately \$40 per month. Included will be the editing tool called IML by Wisnet
- Joe stated that the BOD should have full authority over the new GIPAW website and we would like to unveil this at the April 20 General Meeting
- Mike suggested we promote the website at the April 20 meeting after lunch and before the State's presentation
- Discussion carried on over design concepts and a Member's area, where members could perform editions as needed. Our new website will be a work in progress with featured added over time
- A meetings Agenda / Minutes area on the new website should be available from the Main Page – Easier Access

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SURVEY UPDATE:

Joe stated that the Positions Survey is available to whole membership

- A new addition to the Position Survey was the "Database Administrator" position

- We may need to combine the positions, "Network Administrator / Systems Administrator"

Joe sent out 140 emails and fixed any undeliverable emails when possible

Joe also commented on the inability to edit after completing the survey

Tim said he could help in fixing some of the survey issues with Joe

Discussions ensued over the use of forms on the website to collect member information – some thought this could be a little confusing -- another challenging issue would involve keeping the member information up to date

Mark though the BOD could design and set up the member's page on the new website – no solutions at this time

SCHOLARSHIP OPTIONS:

Todd attempted to find out what levels exist in the educational hierarchy above all Technical Colleges. More over, if there were scholarship offerings at the lever above technical colleges, and if this level of education could / would fully manage any funds GIPAW offered.

Todd found that organizations existed that were affiliated with all of the state's technical colleges, such as Business Professionals of America (BPA). But they did not manage scholarships on behalf of other entities, such as GIPAW

Mark suggested the BOD set up a drawing during the Annual GIPAW Fall Conference and award \$1,000 to one or more technical colleges in Wisconsin

Motion to set up a drawing at every GIPAW Fall Conference, for three (3) \$500 I.T. scholarships to be awarded to three (3) separate Wisconsin technical college systems.

Motion by: Mike McGinnis

Second by: Mark Beveridge

Approval: Unanimous

Todd agreed to obtain scholarship information from all state technical college systems

OLD BUSINESS:

Joe is working with Marie Panko (BOD Treasurer) to obtain two (2) signatures of authority over the GIPAW bank account. Joe has spoken with Marie and states that Marie is working with the accountant to complete the 2005 taxes

NEW BUSINESS:

Discussion on setting up a new address for collecting GIPAW Membership information, for easy access and maintenance. Joe agreed to set up a new address which will be posted on our new web site and emailed to GIPAW members

Motion to set up a new address for collecting carrier and electronic mail

Motion by: Mark Beveridge

Second by: Tim Ullman

Approval: 6 Yes, 1 Abstained

We have one speaker for the Annual Fall Conference

Theme for July meeting shall be related to security

Todd suggested VoIP, coming of age

NEXT BOARD MEETING:

Date: 05/12/2006

Time: 10:00 am

Location: Waupaca County Courthouse

MOTION TO ADJURN:

Motion By: Mark Beveridge

Second By: Todd Demers

Time: 12:05 PM

Visit us at: www.gipaw.org

END OF REPORT FOR THE MINUTES OF THE FEBRUARY 24, 2006 GIPAW BOD MEETING.