



TO: GIPAW MEMBERSHIP
DATE: 1/20/2006
RE: 1/20/2006 BOD Meeting Minutes

A meeting of the Governmental Information Processing Association of Wisconsin Board of Directors was held on 1/20/2006. The meeting was held at the Waupaca County Courthouse Building.

OFFICERS:

Chairperson:

Joe Sommers 2007
City of Muskego
(262) 679-4150
jsommers@ci.muskego.wi.us

Vice Chairperson:

Tim Ullman 2008
Door County
(920) 746-2304
tullman@co.door.wi.us

Treasurer:

Marie Panko 2007
City of Wisconsin Rapids
(715) 421-8222
mpanko@wirapids.org

Secretary:

Todd Demers 2007
Polk County
(715) 485-9220
toddd@co.polk.wi.us

BOARD MEMBERS:

Sue Schaefer 2008
City of New Berlin
(262) 797-2440
sschaefer@newberlin.org

Howard Mezera 2006
Calumet County
(920) 849-1456
howard@co.calumet.wi.us

Mark Beveridge 2006
City of Fond du Lac
(920) 322-3602
mbeveridge@ci.fond-du-lac.wi.us

Mike McGinnis 2006
Washington County
(262) 335-4486
mike.mcginnis@co.washington.wi.us

Allen Mundt 2008
Waukesha County
(262) 970-4757
amundt@waukeshacounty.gov

BOD MEMBERS PRESENT:

Joe Sommers Mike McGinnis
Mark Beveridge Todd Demers Al Mundt
- Bob Reath is hosting the BOD Meetings in Waupaca (Special Thanks to Bob)

BOD MEMBERS ABSENT:

Sue Schaefer Tim Ullman Marie Panko
Howard Mezera

CALL TO ORDER:

10:05 am by Mr. Joe Sommers, Chairman

PREVIOUS MINUTES APPROVAL/AMENDMENTS:

Correction to the December 9th Minutes: Bob Reath was present
Motion to approve previous meetings minutes as amended
Motion by: Mark Beveridge
Second by: Al Mundt
Approval: Unanimous

APPROVE/AMEND AGENDA:

Motion to approve the Agenda.
Motion by: Todd Demers
Second by: Mike McGinnis
Approval: Unanimous

TREASURERS REPORT:

No Treasurer's Report – Marie was absent

Motion to approve the Treasurer's Report:

DISCUSS GENERAL TOPICS FOR 2006:

- Joe said that SBC was interested to come and present their hardware appliance in regards to security. Joe could not remember the product name.
- Todd commented on the use of 5th Column / Data Vault and Postini for IDS and Spam Control, respectively.
- Al spoke highly of Cisco IDS Appliance called 4215
- Mike states that they use Barracuda Box and likes the functionality
- Todd suggested VoIP as a topic, as it applies to Public Safety. Deadlines for Law Enforcement to have VoIP capable PSAPs has come and gone, but action is still required.
- Joe thought VoIP for 911 was more of a Law Enforcement issue that GIPAW

Continued next page

- Mark and Mike both stated that they moved to Cisco's VoIP phones as a cost savings measure. The cost of a typical VoIP phone is around \$200. The realized savings were between \$9 and \$15 per phone line per month.
- Joe suggest we continue to use the 2005 Survey as a list of topics to choose from.

DISCUSS THE APRIL 20TH MEETING:

Marie Panko was taking care of the reservations for rooms and the Spring Conference Lunch. The Spring Conference is held on April 20th, 2006 and the location is the Baymont in Waupaca (Just off HWY 10 and HWY 54).

The question was raised on whether we need to have a 3:30PM – 5PM meeting on the Wednesday before the conference. Traditionally, we did and this is a way for I.T. professionals to settle in and prepare for the full day of meetings on the April 20th. More discussion to follow.

Al stated that Berbee will again host the Wednesday, July 19th afternoon session. A note for those who may not know it, Strategies donated the meal on the boat ride for the 2005 Summer Conference. Mike will contact Strategies and see if they would be interested in appearing on Wednesday, April 19th, for the Spring Conference as well. Expect an email response from Mike on the results of this meeting.

Tentative Scheduling:	April 20 th , 2006	GIPAW Spring Conference	Baymont in Waupaca, WI
9:00 – 10:15AM		- 1 st morning session	
10:15 – 10:30AM		- Break	
10:30 – NOON		- 2 nd morning session	

Joe will contact SBC and see if they would be interested in presenting during this time slot.

Mark suggested that the THEME for the Spring Conference be focused on SECURITY

Al suggested a security round table as part of the afternoon sessions. He goes on to suggest that Kelly Fitzsimmons, who's with Neohapsis may come in to speak. Al will contact Kelly and see if this is possible.

Joe suggested another vendor, Ken Sherett of MicroSystems, or perhaps for the Annual Fall Conference

Al suggested another vendor, InfoGuard to come speak as well.

Mike brought up another angle to sharing information with our GIPAW members – Post any / all other I.T.-related conferences and workshops on our GIPAW Website. Post any free Webinars and sessions of any I.T. topics.

Joe added that the GMIS International Conference is being held in Charleston, South Carolina in the last week of June, 2006.

ANNUAL 2006 FALL CONFERENCE REVIEW:

The 2006 Annual Fall Conference is to be held at the Hotel MEAD in Wisconsin Rapids, on October 4, 5, and 6th. **Mark your calendars.** Joe wants member to begin thinking about it. We are all aware of how time flies.

Mark again stated that the THEME should be focused on SECURITY.

DEG/TLC REPORT:

No formal report presented, other than the fact the Howard had attended that meeting. Joe did state that Howard's view of the meeting was more of an acquaintance of the new members. NOTE: There was some interest in State-Offered Services. We may get more of this in the next GIPAW Board of Directors meeting in February.

WEB SITE UPDATE:

Tim was going to address this topic of discussion

- Joe talked about the concerns of cleaning up our current GIPAW Web Site.
- Mark Delaski is our current author of the GIPAW Web Site and Infinity is our hosting vendor
- Mark Beveridge suggested that we might consider changing to WiscNet , which is the same ISP that the City of Fond-du-lac uses and they are satisfied with how it works. He went on to say that he would contact WISCNET and ask that they come in and present their options to us. Mark is especially interested in Web Site setup though the use of templates → clean, simple, consistent
- Bob alerted us of the TWO (2) issues – Hosting and Maintaining. Al queried the same
- Mark stated that he would contact WISCNET with these questions and bring back their responses
- Joe reiterated the question on whether we clean up our current site.
- Mark and Mike stated that we clean up the obvious issue and information on our current site

Motion made to look to WISCNET to look at our site - move the data to their host – Not to exceed \$2500

Motion by: Todd Demers

Second by: Mike McGinnis

Approval: Unanimous

SURVEY REVIEW:

Joe plans to start the PERSONNEL Survey in Mid February, 2006

Joe plans to start the APPLICATIONS Survey in Mid March, 2006

We need to change the names on the survey from Tim to Joe

If you have tried to enter into the Survey and got a blank form, try the following → Delete older surveymonkey Cookies on your computer(s). That should solve the problem. The upcoming surveys can be found at URL <http://www.surveymonkey.com>

SCHOLARSHIP OPTIONS:

Todd reported on options for setting up an I.T. Scholarship for motivated students in technical colleges across the State of Wisconsin.

- Two (2) types of scholarships -- Endowment or an annual Grant. The tech colleges handle all the work involved around setting up and maintaining the grant or endowment.
- BOD favored the annual Grant scholarship
- BOD in favor of having one (1) grant per year and not to exceed \$500
- Todd's report displayed grants for particular technical college(s). BOD interested in setting up a grant that is at a State Level where the BOD does not have to draw straws on which tech college will receive the grant each year.
- Todd will check into the possibility of state-maintained grants and scholarships for tech colleges. This relieves the BOD from having to choose which tech college will be chosen for a scholarship.
- Questions were raised on how to set funds aside for scholarship(s), as it affects taxation. Joe said he would have Marie talk with Lawyer to see what the proper process should be.

OLD BUSINESS:

No old business to discuss

NEW BUSINESS:

Mark suggested that the BOD appoint the Treasurer's position as permanent, versus having it an elected position.

It was made clear that we would need to change the Bi-Laws to reflect the change in governance.

This process also calls for reporting this process twice to our members, prior to enacting it

Joe expressed hesitancy because of the longevity of such a appointed positions – should remain a 3-year position
Al asked if this would end up with an annual auditing session taking place. Would this be an issue with an appointed position?

Todd suggested that we keep the position as it is, because the bank accounts are not setup in any one person's name, but in the GIPAW entity. Any member could handle the treasury with remote banking and technology.

Al wondered if current treasurer was even interested in maintaining this post more than three years

No decision was needed to be made at this time

Motion to have BOD Chair's name added as a second signature on GIPAW Checking Account

Motion by: Al Mundt

Second by: Mike McGinnis

Approval: Unanimous

NEXT BOARD MEETING:

Date: 02/24/2006

Time: 10:00 am

Location: Waupaca County Courthouse

MOTION TO ADJOURN:

Motion By: Mark Beveridge

Second By: Todd Demers

Time: 12:16 pm